

**Budget Review and Development Council (BRDC)**  
**February 18, 2015 9:00-10:30 am (BA290)**  
**Agenda**

***Members in Attendance:***

Linda King	Ryan Ivey	Lavelle Hendricks	Steve Williams
Tim Letzring	Brent Donham	Arlene Horne	Stephen Starnes
William Kuracina	David Scott	Leigh-Ann Spates	Greg Mitchell
Paula Hanson	Tina Livingston	Blake Shaw	Cheryl Scott
Ricky Dobbs	Dina Sosa	John Kaulfus	Tim Willet
Luis Franco	Lisa Martinez	Linda Openshaw	Donna Spinato
Sal Attardo			

***Ex-Officio Members in Attendance:***

Betty Block	Janet Anderson	Barbara Corvey
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- I. Welcome and approval of the minutes (Tina)  
John Kaulfus made a motion to approve the minutes. Motion was seconded by Tim Willet. Minutes were approved and will be posted on the President's web page.
  
- II. Stewardship Committee for Strategic Planning Update (Sarah Baker)  
Paula Hanson stated that the 1% Reduction was a hot topic for BRDC in the past. Recommendations for changes to the strategic plan should be forwarded to the Stewardship Committee led by Sarah Baker, Barb Corvey and Tim Murphy.  
  
Sarah Baker presented a PowerPoint on the draft recommendation mentioning that PAC had reviewed it and that there would be an opportunity for the campus to provide feedback during the open forums and through the online portal.
  
- III. Closing the Loop Assessment (Janet)  
Janet Anderson reviewed the Closing the Loop Assessment. There were no questions. More time was given before the vote was taken on the document.
  
- IV. Review of 1% Reallocation Model (Janet and Paula )  
Paula Hanson read the charge regarding the 1% reallocation. Concerns were expressed and the discussion continued over cuts and efficiencies and whether faculty lines should be included in the 1% calculation. It was mentioned the need to redirect growth opportunities within and eliminate low producing programs. Clarification was also given that the 1% would be part of the PwC efficiency measures. It was decided to table the discussion and revisit it after consulting with PAC and the PwC Subcommittee.
  
- V. Dr. Jones' Testimony to Senate Finance Committee & House Appropriations Committee (Paula)  
Paula Hanson reviewed the testimony.

VI. Legislative Update/Review of Bills and Recent News Articles (Tina & Paula)  
Tina reviewed bills that the Institution is following and Paula reviewed several legislative news articles.

VII. Sub-Committee Updates:

- a. Maximize Formula Funding (Brent Donham)  
Data is being collected regarding maximization of our funding. They are currently looking for new programs and 5 year trends. The Faculty SCH ratio was discussed. It is being reviewed and compared with other institutions in the area. They are considering what programs were increasing and decreasing.
- b. Investment in Marketing (Steve Williams)  
The sub-committee is currently drafting recommendations.
- c. Accountability Measures and Long-Term Enrollment Forecasting (Sal Attardo)  
The sub-committee is focusing on eight main points to evaluate.
- d. PwC Administrative Review (Tim Letzring)  
Discussed the purpose of the report and stated they are waiting on the final draft. They will meet to discuss the draft version.
- e. University Services Fee Allocation Model (Janet Anderson)  
The sub-committee is continuing to use directives from historical guidelines while focusing on current budget targets. A proposal to distribute the over-realized revenue was presented.

The Closing the Loop Assessment will be voted on the next meeting.

VIII. Reminders: Next Meeting 3/4/15 (Paula)

- a. Future Meetings:
  - i. March 25<sup>th</sup>
  - ii. April 8<sup>th</sup>
  - iii. April 22<sup>nd</sup>